



Wyoming Department of Education

Cindy Hill, Superintendent of Public Instruction
Hathaway Building, 2nd Floor, 2300 Capitol Avenue
Cheyenne WY 82002-0050

Phone: 307-777-7675 Fax: 307-777-6234 Website: edu.wyoming.gov

MEMORANDUM NO. 2012- 162

TO: School District Superintendents

FROM: Dianne Frazer, Education Consultant
Standards and Learning Division

DATE: November 14, 2012

SUBJECT: School Improvement Plans

IMPORTANT REMINDER ON SCHOOL IMPROVEMENT PLANS

The Wyoming Department of Education (WDE) and AdvancED are working together to facilitate the accreditation process. The ASSIST software is a tool provided by AdvancED to manage school improvement planning. Options to develop improvement plans include using the ASSIST tool **or submitting the plan as an electronic document to AdvancED**. Districts hosting Quality Assurance Review (QAR) visits should submit these plans six (6) weeks prior to the scheduled visit.

For additional information and questions, please contact Dianne Frazer at (307) 777-8676 or by e-mail dianne.frazer@wyo.gov.

DF:df